



Wheelhouse Community Bike Shop

Freewheels

Program application
Organization



Freewheels is a Wheelhouse Community Bike Shop program to provide bikes to those in need. Our partners play a key role in finding and vetting people who will benefit from owning a bike and cannot afford to purchase one. The goal of this partnership is to benefit the client by providing independent transportation and aid them to become self-sufficient.

Responsibilities of partner organization:

- Identify clients who would benefit from receiving a bicycle, whether for transportation, health, and/or recreation. Clients must not be able to afford a bicycle through their own financial means.
- Provide a letter of recommendation for each client sent to Wheelhouse stating the reason the client needs a bicycle.

Responsibilities of Wheelhouse Community Bike Shop:

- Keep a supply of recycled bicycles on hand for the clients recommended by our partners.
- Offer tools, guidance, and assistance for clients to successfully own a bicycle including basic service maintenance and bicycle safety.

Responsibilities of the bicycle recipient:

- Contact Wheelhouse before stopping in to make sure we have a bicycle to meet their needs.
- Schedule a time to pick up their bicycle and bring the letter of recommendation.
- Use and maintain the bicycle. Our programs allow clients access to programs for free or a small fee including basic safety guidance, service and repair.

Wheelhouse and partner organizations will both fulfill their stated responsibilities to the best of their ability. Either party reserves the right to end the partnership with written notice at any time.

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Organization

Date

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Address

City

State

Zip



Wheelhouse Community Bike Shop

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Program application
Individual



Instructions: To apply to receive a bicycle, Earn-a-bike, or work-in-trade from the Freewheels Program please fill out this form and return (in person or by mail) along with a referral letter to: **Freewheels** c/o Wheelhouse Community Bike Shop, 218 W Kennewick Ave, Kennewick, WA 99336

Your name: _____

Your age: _____

Best contact: _____

Your height: _____

(phone or email)

Program:

Earn-a-bike

Freewheels

Work-in-trade

Specific requests for a bicycle (requests are not guaranteed): for example “mountain bike, slick tires, and rack”. Include information on any special needs regarding physical ability and accessibility (“I need a step-through frame due to limited mobility”).

We work to include the necessary safety accessories, but cannot guarantee supply. Please mark which of the following you need:

helmet

lock

front light

tail light

bell

We are a non-profit organization and depend on donations. Are you able to provide any donation to off-set the cost of providing a bicycle? If yes how much? (\$1-\$25 recommended due at time of pick-up). Would you consider in donating your time as “Work-in-trade” or as a volunteer? If yes, please indicate your interest below:

I can donate: \$

Work-in-trade or volunteer

Referral info: Please include a letter outlining information of the benefits gained if you receive a bicycle through the Freewheels Program. The letter can be from any social service or community organization, OR you may write a letter if you are not part of any such organization.

Further information: Applications are accepted on an ongoing basis and their may be a waiting period. You will be notified when a bike is ready for you. Your bike must be picked up within 14 days of notice. Unclaimed bikes will be given to the next applicant. If you have questions or require more information please contact info@wheelhouse.bike, or call 509-820-3047 and ask to speak to the Freewheels coordinator.